



CITY OF ST. MARYS
418 OSBORNE STREET
ST. MARYS, GEORGIA 31558

HISTORIC PRESERVATION COMMISSION MEETING

November 15, 2011

The meeting began at 5:30 PM.

HPC roll call indicated there was a quorum present for the meeting. The following committee members were present: Tim Ward, Kay Westberry, George Beaver, Chris Thurner and James Stacy. Rosemary Rillo and Fred Mercier were not in attendance.

Michele Wood represented the Planning Department.

APPROVAL OF THE OCTOBER 18, 2011 MEETING MINUTES:

Tim Ward made a motion to approve the minutes as presented. Second by James Stacy. All were in favor.

OLD BUSINESS:

1. **CVIOG HPC Training** - Angela Wigger, St. Marys Convention & Visitors Bureau, addressed the HPC regarding the status of St. Marys, along with the City of Kingsland, Kingsland DDA, City of Woodbine, Chamber of Commerce, Orange Hall Foundation and Camden County Joint Development Authority, working together to present a proposal to have the Camden County Community be considered as the possible host site for the 2012 CVIOG HPC Training. Chris Thurner made a motion to express the HPC's support of Ms. Wigger and the other groups involved in proposing to bring the CVIOG HPC Training to our area. Second by James Stacey. All were in favor of the motion.

NEW BUSINESS:

1. **COA – Sign Permit:** - Stephanie Bakich, Echant Tress Salon, 105 W Stable Alley, St. Marys, GA 31558 has submitted an application for approval two (2) signs. The property is zoned C-1, Tax Parcel S41-08-010.

Gary Warren, spouse of Stephanie Bakich Warren, presented their request to the HPC. There were no comments or questions from the public. George Beaver made a motion to approve the request. Second by Tim Ward. Voting was unanimous in favor of the motion

DISCUSSION:

- **Open Records Meeting** – George Beaver commented that he had attended a recent Open Records Meeting conducted by the City of St. Marys. One of the topics addressed at the meeting was regarding emails to board members. He shared from the meeting that 1 to 2 persons discussing an upcoming application was not a problem. However, emails are not to be sent to a group of members that would be considered a quorum.
- **Joseph McCollough/502 Ready Street** – Mr. Beaver asked the Planning Department the status of Mr. McCollough's COA application which was approved on June 27, 2011. Mr. McCollough had presented his request to revise his previous application by removing the wall he had placed on the end of the porch and replace it with a railing to match the railing on the remainder of the porch at the June 27, 2011 HPC Meeting. He received a letter

from the Planning Department on August 22, 2011 requesting him to remove the wall and have the railing installed within the next 30 calendar days to bring final resolution to his COA request.

As of November 15, 2011, the wall has not been removed. The HPC requested the Planning Department to contact Mr. McCollough and remind Mr. McCollough of the HPC decision and request he remove the wall.

- **B Hosted Holiday Signs** – *The HPC asked the Planning Department if B Hosted was permitted to have the two large signs located at the residence of 208 E. Dillingham Street. The signs indicate the radio station to turn to for the synchronization of lights with music and has the business name located on the signs. The Planning Department will determine if the signs are located in the city right-of-way and because the property is in the HPC district, the Planning Department will send a letter to the property owner requesting he submit a Certificate of Appropriateness for the December 20, 2011 meeting.*
- **Letters of Intent** – *The HPC was reminded that letters of intent will be to be submitted to Darlene Roellig, City Clerk, no later than December 12, 2011.*

GRANTING AUDIENCE TO THE PUBLIC – *No comments.*

MOTION TO ADJOURN MEETING:

George Beaver made a motion to adjourn the meeting. Second by Tim Ward. All were in favor to adjourn the meeting. The meeting adjourned at 6:10PM.